

City of Los Angeles Department of Recreation and Parks
Winnetka Recreation Center
8401 Winnetka Ave. Winnetka, CA 91306; (818) 756-7876

Recreation Assistant – After school Program

For Current Recreation Assistant City Employees only

- Available Hours:** 0-20 hours a week
(hours may vary based on program enrollment)
- Description of Duties:** Care and supervise children grades K-7th after school. Plan and lead activities, such as arts and crafts, sports, games, and educational programs. Communicate clearly with patrons and parents in a professional manner. Employ methods that ensure the safety of each participant. Encourage and interact with children in a positive manner. Pick up children in a van from schools.
- Hours:** 1:45 -6:45 pm, Mon, Wed, Thurs, Fri.
12:45-6:15 pm Tues.
- Qualifications:** Candidates are looked at for their ability to understand and interact with children. Looking for an enthusiastic individual who displays good judgment and professionalism. Must be van trained with City of LA, Rec. and Parks. Bilingual Spanish/English ability suggested, not required
- To Apply:** Send or fax resume to the following:
- Yvonne Velazquez**
Winnetka Recreation Center
8401 Winnetka Ave.
Winnetka, CA 91306
Email: Yvonne.velazquez@lacity.org
- Last Day to Apply:** **September 13, 2017**