

City of Los Angeles Department of Recreation and Parks
BALBOA SPORTS CENTER
17015 Burbank Blvd. Encino, CA 91316
818-756-9642
Balboa.SportsCenter@lacity.org

**RECREATION ASSISTANT:
SUMMER DAY CAMP COUNSELOR**

Available Hours:

Late May through June 12. Training hours are variable weekday evenings Monday through Friday, and some Saturday.

From June 12 through August 12th the candidate must be available Monday through Friday 8:00a.m.-5:00 p.m.

Job Description:

Care and Supervision of children ages 5-14 in a day camp setting and /or Teen Travel Camp. Safety and Care of the children is the priority. Must be able to set up and lead activities, follow schedules, provide customer service to parents and children, and complete any duties as assigned by the Day Camp Director, the Recreation Coordinator and the Park Director. Candidates should be able to lift more than 30 lbs. and must be able to walk long distances for field trips, and will be required to wear conservative swimming attire for Water Trips. Candidates must be enthusiastic, energetic, creative, and pro-active in managing the safety of children.

Qualifications:

- Interest and experience in working with young children
- CPR and First Aid trained prior to the start of camp.
- Sport Activity experience and knowledge.
- Must have sound judgment in problem solving, working with children and parents, dealing with the public.
- Must be available June to August Monday through Friday, 8:30am-5:00p

To Apply:

Send resumes to Balboa.SportsCenter@lacity.org
Kathrynn.Penny@lacity.org

Or

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Last Day to Apply: June 2, 2017